Student Recording Video and Uploading to Warpwire

This guide is designed to provide an overview of how students can record themselves with a webcam, screen recording software, or your phone and upload the video to Warpwire Video tool within Isidore.

Note: If your students are uploading their videos to an Assignment, Forum, or Test/Quiz, the **Warpwire tool must be visible in the left-hand tool menu for students**. See <u>instructions to make tools visible to students</u>.

Step 1: Determine What Equipment and Software You Need

- Do you need to record your screen? If so, you will use Warpwire within your instructor's Isidore site to
 record your screen using the <u>Capture Beta feature</u>. If you do not see a + button when you access your
 instructor's Warpwire Video tool, contact your instructor and ask them <u>to enable the setting for students</u>
 to add media.
- Do you need to record yourself? If so, we recommend using a built-in laptop webcam to record yourself. If you do not have a laptop webcam, use your phone's recording capability to record yourself. If you use your phone, we recommend finding a way to place it on a solid surface slightly higher than eye-level rather than just holding it with your hands.
 - If you don't have access to a camera, please let your instructor know as soon as possible.
- Before recording your video, test your video recording software and hardware to ensure it is working properly.

Step 2: Record Your Video

- Record your video as per your instructor's instructions.
- Save the video somewhere on your device where you can easily retrieve it.

Step 3: Upload Your Video to Warpwire in Isidore

Note: You can skip to Step 9 if you used the Capture Beta feature within Warpwire to record your video.

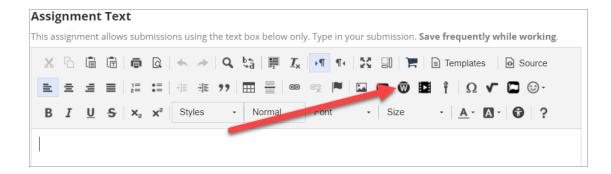
- 1. Log in to Isidore and navigate to your course site.
- 2. Click on the Warpwire Video tool in the tool menu.
- 3. Click on the + button. If you do not see this button, please contact your instructor they need to enable the setting for students to be able to add media to the library.
- 4. Select the **Upload Files** button from the dropdown menu.
- 5. Navigate to where the file is stored on your computer or phone, select it, and click on the Open button. Click on the **Start Uploading** button.
- 6. You'll see a green progress bar at the bottom of your screen while the video is uploading. Do not navigate away while it is uploading.
- 7. Your video will move into a "queued" and into a "processing" stage depending on the length of the video. It will appear in grey while it is in the queue. It is safe to navigate away from the page at this point.
- 8. Once it's finished uploading, your video will appear in the media library.
- 9. If your instructor has asked you to add the video to an Assignment, Forum, or Quiz, please see Step 4.

Optional Step 4: Add Your Video to an Assignment, Forum, or Test/Quiz

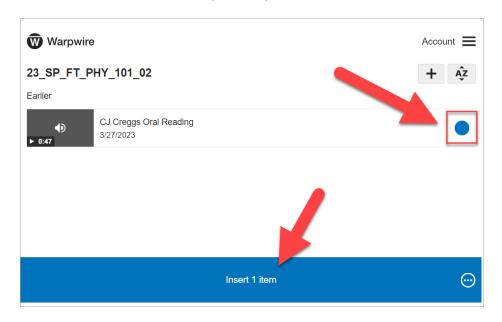
Note: You can skip this step if your instructor does not require you to submit the video to a specific tool.

If your instructor wants you to submit your video in an Assignment, Forum, or within a Test or Quiz, please follow the steps below:

- 1. Navigate to the Assignment, Forum, or Test/Quiz where you are supposed to submit the video.
- 2. Click on the Warpwire icon in the text editor.



- 3. You may be prompted to log in. Log in with your UD credentials, OR click on the Warpwire tool in the left-hand tool menu.
- 4. You will be able to see the media library for your course. If you have not yet recorded/uploaded your video, return to Step 2 and/or Step 3 to add a video to the library. If you have already uploaded a video, select your video from the available videos by clicking on the circle next to it. Then click "Insert 1 item":



5. Submit your Assignment, post your Forum, or Save/submit your Test or Quiz.

re. Otherwise, please of	contact the Office	of eLearning at	937-229-5039 c	or <u>elearning@ud</u>	layton.edu.